



AGENDA

Special Board of Directors Meeting

April 11, 2020 at 9:30am

Zoom Meeting

- If you haven't used Zoom before, familiarize yourself with any features you may need to use such as how to mute/unmute your microphone. Best practice is to be muted unless you are speaking.
- More information about how to use Zoom is on the following page.

Join the meeting early – up to 5 minutes before the meeting start time.

Join Zoom Meeting

<https://zoom.us/j/203069681?pwd=VldPam5uVkxoZ2dSZS8rVVBVBYMEZtQT09>

Meeting ID: 203 069 681

Password: 028150

One tap mobile +16699006833,,203069681#,,#028150#

Dial by your location +1 669 900 6833 US (San Jose)

		Purpose	Facilitator	Min	Time
1	Waive the 48 hours of notice for this special board meeting	action	James	2	9:30-9:32
2	Welcome/Call to Order/ Housekeeping/ Introductions/Meeting Ground Rules		James	3	9:32-9:35
3	Agenda Review and Approval	action	James	5	9:35-9:40
4	Board Bank Resolution	action	James	10	9:40-9:50
5	Emergency Powers for the GM and Controller	action	James	10	9:50-10:00
6	Recommendation to the Board: Direct staff to direct Co-op members who need assistance with shopping to Cooperation Humboldt's COVID-19 community response website. (MAC)	action	Colin	5	10:00-10:05
7	Member Comment	listen	members	10	10:05-10:15
8	New Business: Review Potential New Items	discuss	James	5	10:15-10:20
9	Regular Meeting Adjourns		James		

Action items:

- Waive 48-hour notice
- Bank Resolution
- Emergency Powers
- Recommendation to the Board

Dates to Remember:

- Board Meeting – Thr., May 7, 6-8pm (Zoom Call)

ZOOM – How it works

You can join a Zoom call on your phone or computer. You can use video or only audio.

Prerequisites

If you are only ever going to join an online conference call, then *you do not have to install any software*. However, if you are going to host (plan) meetings or want to *get the full benefit of the Zoom platform* then I recommend installing the Zoom software.

Desktop/Laptops

Web-based - The Zoom web client allows joining a Zoom meeting or webinar without downloading any plugins or software. However, the web client has limited features and functions best on Google Chrome.

Software-based – The Zoom desktop client can be downloaded from the following link. <https://zoom.us/support/download>. Once downloaded run the installer application.

Mobiles

iOS (Apple)

- iPhone4 or later, iPad Pro, iPad Mini, iPad 2 or later, iPod touch 4th Generation
- Operating System – iOS 7.0 or later
- Web Browser – Safari5+, Chrome
- Zoom Cloud Meetings app (available on the App Store)

Android (nearly everyone who is not Apple)

- Operating System – Android 4.0x or later
- Web Browser – Chrome
- Zoom Cloud Meetings app (available on Google Play)

Registering an Account

When you sign up for a Zoom account, you will enter your email address, and Zoom will send you an activation email.

Joining a Meeting

Web Browser

- Open your internet browser (Edge, Internet Explorer, Firefox etc.)
- Go to <https://join.zoom.us>.
- Enter your meeting ID provided by the host/organizer.

Zoom Application

- Open the Zoom desktop client.
- Join a meeting using one of these methods
- Click Join a Meeting if you want to join without signing in.
- Sign in to Zoom and then click Join
- Enter the meeting ID number and your display name.

Mobiles

Android

- Open the Zoom mobile app. If you have not downloaded the Zoom mobile app yet, you can download it from the Google Play Store.
- Join a meeting using one of these methods:
 - Tap Join a Meeting if you want to join without signing in.
 - Sign in to Zoom then tap Join.
 - Enter the meeting ID number and your display name.

Apple

- Open the Zoom mobile app. If you have not downloaded the Zoom mobile app yet, you can download it from the App Store.
- Join a meeting using one of these methods:
 - Tap Join a Meeting if you want to join without signing in.
 - Sign in to Zoom then tap Join
 - Enter the meeting ID number and your display name.

Telephone

- On your phone, dial the teleconferencing number provided in your invite.
- Enter the meeting ID number when prompted using your dial pad.

Note: If you have already joined the meeting via computer, you will have the option to enter your 2- digit participant ID to be associated with your computer. If you have not joined on your computer, simply press # again when prompted to enter in your participant ID.